

# 2017-18 DEPOSIT FORM - HUNTERS CREEK ELEMENTARY PTA

FARRELL SAUNDERS, VP - BUDGET & FINANCE 713.906.8699

KELLY ADAMS, TREASURER 713.598.7270



COMMITTEE/EVENT: \_\_\_\_\_

PREPARED BY: \_\_\_\_\_ PHONE: \_\_\_\_\_

**FOR TREASURER'S USE ONLY:**  
 DATE: \_\_\_\_\_ TOTAL DEPOSIT: \$ \_\_\_\_\_ CASH VERIFIED BY: \_\_\_\_\_  
 QB CATEGORIES: \_\_\_\_\_

				CASH		
LAST NAME, FIRST NAME	CHECK #	CK. AMT.	CASH AMT.	BILLS	AMOUNT	
1						
2				X	100	
3				X	50	
4				X	20	
5				X	10	
6				X	5	
7				X	1	
8						
9						
10						
11						
12						
13						
14						
15						
16						
17						
18						
19						
20						
21						
22						
23						
24						
25						
26						
27						
28						
29						
30						
<b>TOTALS</b>			\$			\$

  

BILLS	AMOUNT	
X	100	
X	50	
X	20	
X	10	
X	5	
X	1	
<b>BILL TOTAL</b>		\$

  

COINS	AMOUNT	
X	1.00	
X	.50	
X	.25	
X	.10	
X	.05	
X	.01	
<b>COIN TOTAL</b>		\$

  

CHECK TOTAL	
BILL TOTAL	+
COIN TOTAL	+
<b>DEPOSIT TOTAL =</b>	\$

  

SIGNATURE

  

2ND SIGNATURE REQUIRED FOR CASH VERIFICATION